



Navajyothi college placement Cell

Policies and directives

Introduction

The Placement Cell of the college is operating to train its students pro-industry and identify job opportunities. This cell collaborates with various agencies engaged in management, media and communication in different parts of the country. The cell aims to provide a broad ground for college students to explore the other employment avenues available to them. While many students opt for higher education, a significant section of the student body enters the job market right after college. The cell is instrumental in bringing interested companies/firms in touch with the student body. As part of its activities, the cell invites different companies and organisations to make presentations that help students understand a particular job's requirements. The presentations are followed by recruitment drives in which the cell assists the recruiting organisation. A database for students interested in jobs is maintained, and the cell reaches out to students with job-related information even after they have passed out.

Objective

To provide better placement opportunities to students of the final year in a renowned organisation.

To develop overall personality of students and make them employable in companies of repute.

To develop students' technical skills and soft skills to meet the corporate recruitment process.

To place the maximum number of students through campus & off-campus interviews conducted by the top-notch companies.

To arrange various seminars/ lectures by experts/ career awareness programs etc. to prepare the students for facing interviews.

To arrange 'Training Programs' for students to confidently boost their morale to face any campus drives.

Training Programme

- Group discussion
- Preparing for interview
- Creating CV
- Soft skill development
- Creative writing
- Coaching for competitive examinations
- Communication skill development

Composition

Convenor: staff member appointed by Principal

Members: three members from staff

Directives

1. They shall make a plan for the whole year comprising of the mandatory activities of the placement cell.
2. The committee members shall find an apt person for training the students, especially final year students.
3. The query for personnel, advertisement of the firms and corporate shall publish on the website and to the concerned alumni group of the students.
4. The committee shall collect all the details of the students employed at any firm and obtain a copy of their appointment order.
5. The members shall impart training for PSC, NET GMAT and other exams.