

ICT FACILITIES

POLICIES AND REGULATIONS

Navajyothi College has well-furnished ICT classrooms and Seminar Halls that provide adequate facilities for classroom teaching. Since many things are common to all the students, the following policies and regulations are laid for the optimal use of the facilities provided in the college.

Policies and Regulations

Seminar Hall/ Audio-Visual Rooms

- Those who want to use the Seminar Hall or Audio-visual room shall get prior permission from the office to avoid the last-minute rush.
- The applicants may register their slot for the facilities before they conduct
- They shall obtain the facilities provided along with and without any damage.
- Upon returning the gadgets they used, the same will be cross verified from the office. If any damage is found, the users will be payable.

ICT Class Rooms

Each department has an ICT Classroom for their use. The department shall follow the regulations laid below;

- The custodian of the ICT Classroom is the Head of the Department.
- The adjacent gadgets will be in the custody of HOD.
- HOD will permit the use of the room upon request by the teachers.
- There should be a proper arrangement in the department about using ICT classrooms.
- If maintenance is necessary, it should be informed to the Bursar.

Principal