

NAVAJYTOHI COLLEGE CHERUPUZHA

ANNUAL REPORT 2019-20

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ABOUT INSTITUTION

Navajyothi college at Cherupuzha in Kannur, district, is an academic initiative of the CST Fathers of the Little Flower Congregation who began their ministry there in the 1990s. They realised the need of people for higher education and hence an affiliated self-financed college was started in 2010. The first batch of students was admitted to the three courses of B.com-Computer Application, BBA, and BCA in the following year. In 2013 B.Com Co-operation, BA English Literature with Journalism, and M.Com finance were added to the courses offered by the college. Later years M.Com Marketing, MA English, BA Economics, and B.Com Finance were added to the existing course.

From the beginning, the students of Navajyothi were guided and motivated to excel both in academics and co-curricular activities. When the first batch completed their courses, the college bagged the university ranks in various courses to date. The management is focused on training the students both in the curricular and co-curricular activities of the students. The students of this college bagged many medals in sports and games and at university. The departmental association conducts national and state-level fests and special events coordinating different campuses from across India. Departmental clubs and associations are very active on the campus and the students are prepared to become capable and responsible citizens and leaders. The management staff and students work together to make a better more prosperous and promising future for the next generation and the country.

Vision

Lighted to Enlighten

Mission

- To empower and strengthen young men and women to face the challenges of life.
- To form constructive and responsible citizens

- To enable young men and women to stand for justice, peace and happiness
- To develop the employability skills of the students
- To excel in academics and to ensure the integral growth of students

Core Values

- **Create Men and Women for and with Others:** We aim not at creating just intellectual beings that are self-centered but to form individuals that care for others and society.
- **Cura Personalise :** Care for the individual- every aspect of an individual is taken care of at Navajyothi college. It includes intellectual, social, physiological, political, spiritual and moral, etc.
- **Constitutional Values :** Adequate attention is given to impart the constitutional values of the country and teach them to the students to promote the ‘fundamental duties’
- **Forming and Educating Agents of Change :** Our ultimate aim is to form individuals for change.

Administrative Management

Navajyothi College Cherupuzha is the materialization of an inexorable vision of the CST Fathers that accomplished a long - cherished dream of the people of this area about quality education for their new generation. Being named as well as branded as Navajyothi College it stands high with a high-sounding motto, “Lighted to Enlighten”. Our institution has completed 9 fruitful years of meritorious services in the sphere of higher education with marked quality. At this juncture, I am happy to present before you the annual report of the year that contains the routine functioning, activities and achievements of this academic year.

The beginning of the year witnessed the departure of the Director Fr. Siby Joseph CST and Vice Principal Fr. K J Joseph CST from the college for higher studies. On the occasion of their farewell Navajyothi family paid tribute to their valuable services for the college. Fr. Jimmy Anjilithoppil CST assumed the office of the Director and Fr. Anto C.N, faculty, Dept. of

Economics, that of Vice Principal and Fr. Jijo Sebastian CST as the Head of the Dept. of Management Studies. Navajyothi family extended them and the 9 newly joined teachers a warm welcome in the first Staff meeting on 3rd June 2019, Formal beginning of the classes was on 6th June. International Yoga Day was celebrated on 20th June. An Orientation Programme for teachers was conducted on 29th June. Dr. Joselet Mathew former Principal, Nirmalagiri College successfully brought about a motivational trans which proved to be very fruitful during the entire academic year. Releasing of the college magazine was done on 5th July and Fresher's Day was celebrated on 9th July. Formal beginning of the first semester classes was followed by a systematic orientation programme for the first year students lasted for four days and also an orientation for their parents. First regular P.S.T.A meetings started on 29th July and within a span of two months all the Depts. of the college successfully completed the class level Parent- Student- Teacher meetings which have proved to be highly contributing to the enhancement of the academic excellence as well as disciplinary standard of the campus.

PROGRAMMES OFFERED

Undergraduate Programme

- ✓ B A English literature with Journalism
- ✓ B A Economics
- ✓ Bachelor of Computer Studies
- ✓ Bachelor of Business Administration
- ✓ Bachelor of Commerce: B.Com Computer Application
- ✓ -B.Com Cooperation

Postgraduate Courses

- ✓ M A English Literature
- ✓ M.Com Finance
- ✓ M.Com Marketing

Faculty Development Programme

A one-day faculty development programme on “**Effectiveness of Teaching in the Changing Context**” was organized at Navajyothi College, Cherupuzha on, 28th June 2019. Dr Shajimon T. J, the Principal, welcomes the participants and introduced the programme to all. The programme was chaired by Rev.Fr. Jimmy Anjilithoppil. In his presidential address, he mentioned that the responsibilities of the teachers should change accordingly, and consequently their abilities should change as well. The programme was felicitated by Rev.Fr. Franco Mathew, Department of English and Ms Olivia Johnson, Department of Economics. The programme progressed with the lecture by Dr Joselet Mathew. He pointed out that the teacher's responsibility to transmit knowledge has been challenged on multiple fronts. Information and communication technologies have advanced so much that students have access to experts and content beyond their immediate classrooms. He emphasized that alternative ways of organizing teaching are important. Technology has created exciting opportunities for teachers.

He highlighted that teaching needs to be more about supporting the growth of individuals. He added that teaching should be about identifying and enhancing individual strength. After the lunch break, Dr Joselet Mathew gave a detailed talk on redefining teacher quality. He stressed that teachers should have the ability to look beyond the weaknesses and find strengths in students. During the interactive session, faculties interacted with the expert and among themselves. A concluding session followed after the tea break in which participants shared their experiences. Most of them talked about their enriching experience at the FDP. Sr. Rosily Joseph, staff secretary, proposed the vote of thanks.

Faculty Development programme for non-teaching staff

Navajyothi College Cherupuzha organised the one-day Faculty Development Programme on **Office Automation and File Keeping** on 1st July 2019. The programme started at 10.00 A.M. with a prayer. The dignitaries on the stage

were Dr Shajimon T. J, Principal Navajyothi college, Rev.Fr.Jimmy Anjilithoppil, Director of the college, Mr Jobin Joseph (asst. prof, E.K.N.M Govt College Elerithattu) and Mr Stenil George Asst. Prof., Department of Commerce

Dr Shajimon T. J welcomed all the dignitaries on the dais and participants. The keynote address was given by Rev.Fr. Jimmy Anjilithoppil. He emphasized that office automation is important and is used to digitally create, store and relay office information needed for accomplishing basic tasks.

Mr Jobin Joseph inaugurated the programme. Mr Stenil George felicitated the programme. The programme progressed with the lecture at 11. A.M. by Mr Jobin Joseph in which he mainly focussed on the basics of office automation, its benefits, and tools for office automation. He stressed that office automation can get many tasks accomplished faster.

He listed out the major benefits of office automation. It includes improved accuracy, reduced time and resources and data storage and management. He, then, talked about the basics of office automation. He explained it in detail with examples. He cited Better Cloud, Spoke, Fleet smith etc. He added that Technology hiccups are the largest challenges of automation. He, then, discussed the tools needed for office automation.

Discussion on the problems of office automation in an organization continued during the tea break. Participants shared their experiences. Most of them talked about their enriching experience. Thereafter Mr Anoop offered a vote of thanks to the guests and participants for gracing the occasion with their presence.

Internal Quality Assurance Cell

IQAC of Navajyothi College ensures the development of the academics and co-academic activities of the college. Due to COVID Pandemic, the college was shut down from January onwards. The classes were turned on to online mode. It is to be acknowledged that the IQAC has turned this challenging

situation into an opportunity to enhance the IT facilities for academics and co-academic activities. The year 2019-20 saw the effective distribution of resources and skills of the students and faculties. The following are the decisions and actions taken on the decisions during this academic year.

IQAC started LEAP- Learning Efficiency added programme- for all the students.

- ✓ Computer Lab was renovated
- ✓ Started new certificate courses in every department.

There are other academic activities continued during this academic year too. They are;

- ✓ Conducting an academic audit of each department,
- ✓ Faculty development programmes
- ✓ Personality efficiency programme for the students
- ✓ Career training and placement assistance
- ✓ Buddy group programme
- ✓ Skill development programmes
- ✓ Evaluation of Programme outcome and course outcome attainment
- ✓ Interdepartmental competitions

IQAC finds that the academic year has successfully been completed by implementing all the initiatives undertaken by IQAC.

Academic Activities

The College Union election was conducted on 5th September. The Election Committee under the Returning Officer Mrs. Simna Simon played a crucial role in the election process in a very peaceful manner. The office-bearers of the Union assumed their office by taking oath on 20th September. The College Union was inaugurated on 20th September by Mr. Eldo Mathew famous cine artist and the Fine Arts Association was inaugurated by Mr. Rajesh Chaithram. This academic year witnessed a remarkable Onam celebration with a number of variety entertainments and cultural

programmes like Pookkala Matsaram, competitions for students and staff, welcome to Maveli and traditional Payasam. Christmas Celebration was conducted on 20th December. The Christmas message was delivered by Fr. Joseph Keechenkeril. The annual special Camp for NSS volunteers was started on 21st December at G.H.H.S Thirumeni. Since the College is getting ready for the NACC Accreditation, the preparatory works of the process have been started this year. As the first step our College has been enlisted as one of the five Mentee Colleges for accreditation under the Menter, Nirmalagiri College so that our college would be assisted and guided by the Mentor in the entire process. As the second step, Dr. T.K. Sebastian, former IQAC Coordinator and Dr. Sabu Sebastian, IQAC Co-ordinator from Nirmalagiri College led an Orientation programme for the staff with the dimension of NACC Accreditation.

Department Activities and Achievements: At a Glance

Our five Depts. offer six U.G Courses and Three P.G Courses 1) Dept. of Commerce, B.com Computer Application and B.com Co-operation, M.com Marketing and M.Com Finance 2) Dept. of English: B.A English, MA English 3) Dept. of Management Studies, BBA. 4) Dept.of Computer Studies BCA and Dept. of BA Economics.

Post Graduate Dept. of Commerce:

Our biggest and most vibrant one in academic and non-academic spheres stands with remarkable achievements during this year. The Dept. stood with second highest scoring in previous university exam results at U.G level. Besides, they organized a number of academic, curricular and co- curricular programmes. 1) An Intra Dept. Debate competition on “Union Budget 2020” on July 16. 2) An Orientation programme on “Project Preparation and Presentation” on 2nd November and Dr. Santhosh P, Payyannur College was the resource person. 3) A Seminar on “Capital Market; A practical Approach” on July 25th, resourced by Mr. Amal Scaria from Acumen Capital India Ltd. 4) ‘Co-operative week celebration’ from 14th Nov. to 20th Nov. with college level competitions, Quiz competition, Seminar on Recent trends in Co-operative Movement etc. 5) Commerce Association Inauguration by Mr.

Ansar , Marketing Manager G-tech Group and he led a class on “ Career through Commerce” .

6) Knowledge Extension Programme carried out by Amal George P.G student by a Seminar Presentation on “GST Principles, Concepts and Practice “at GHSS Prapoyil on 18th July. 7) A PPT competition for P.G students on 15th July. I use this occasion to congratulate our PG Dept. of Commerce for their multi-faceted accomplishments and achievements.

Post Graduate Dept. of English

Hall marked with its discipline, systematic functioning and academic exercises, organized a number of programmes, adding much to their hallow.

1) As a token of the noble philanthropist vision of the Dept. final PG students and faculty members with the HoD (Prof. Hareendran) offered a visit to Y's Nivas, Nallompuzha on 27th July. 2) The Dept., offers every year a week-long preparatoryclasses in English studies and all-round personality development for first year students. 3) In connection with the State Reading Day celebration, the Dept. conducted a Reading Competition for all the classes on 26th June. 4) A talk on Dramatics of Eugene O'Neil was delivered by Mrs. Vineetha Vijayan from Govt. Women's College Kannur. 5) A week-long 'Yoga for Beginners' was organized by the Dept. from 16th to 20th December. The resource person was Mr. V.V. Thampan, Trainer, Art of Living. Besides, the Dept. of English deserves special mention for their unique steps in the beautification of the Dept. premises and verandah with attractive indoor plants.

The Dept. of Computer Studies was very active and dynamic during this year. 1) They conducted an Intra- Dept. Typing competition on 5th August. 2) A Motivation Class was arranged on 2nd September. 3) Dept. Association Inauguration was held on 14th January 2020 and a Cyber Crimes and Security awareness Programme was led by Mr. Mohammad Ali, Police officer Cherupuzha. 4) An Orientation Programme for the outgoing students on 29th January with a class on IT Career Trends and Technology was another main accomplishment of the Dept. this year. TECHNOVANZIA-2020, an Exhibition on Computer Hardware Sphere and Evolution of

Computing Devices was organized on 5th and 6th January 2020 for the students both inside and outside campus. This is, indeed, an innovative measure in the direction of the knowledge extension programme of the dept. Above all, adding credit to the Dept. two students of the Final Year B.C.A. course, Akhil Murali and Arjun Govindhan have got placement in the reputed VIPRO by Work Integrated Learning Programmes (WILP). Special congratulations to dear Akhil and Arjun. Thus the Dept. of Computer studies has entitled a big appreciation for their accomplishments and achievements this year too.

Dept. of Management Studies remains with a dynamic panorama of activities during the year. 1) The Dept. celebrated its Fresher's Day on 9th July. 2) A Seminar on Cyber Crime was conducted and it was led by Mr. Sreenath P.R. from the Cyber Wing of the Kerala Police. 3) An Inter-Dept. Quiz Competition was conducted by the Dept. Named Quizard 2k19. There were 30 team participants and the programme was a grand success. 4) Dept. Association was inaugurated on 18th December 2019 by Mr. Satheesh Kumar, Branch Manager, ESAF Bank Aravanchal. 5) The Dept. organized a "0' Balance Account Opening' drive for the students of the College. The Dept. of Management Studies is well-appreciated for their divergent programmes of this year.

The Dept. of Economics is our 'Baby Dept.' with two batches of students. The Dept. will emerge as a full-fledged one only on the third year of its beginning. They have their Fresher's Day Celebration and a Seminar on 'Introduction to Economics, resourced by Ms. Nayana K. from Sri Rama PU College Kallada Mangalore.

Sports and Fine Arts

The realms of sports and fine arts too present a picture of Navajyothi's leaps to heights of excellence during this year. Kannur University Sports Competitions of the year marked a great harvest by the students of our college. They, nine students brought into our campus ten University medals, two first places, four second places and four third places. The University prize winners of this year are Aleena Biju, Abhijith Jose, Jacob A.S, Antony

Johnson, Milan Antony, Aans Augustine, Harisankar P., Arjun K.V., and Aneena A.J. Hearty congratulations to the winners for this great achievement I think this is the time to express our gratitude to the selfless efforts of Fr. Anto C.N. the Convener of the Sports Committee and the associated faculty members Mrs. Bindhu Sebastian, Mr. Stenil George and Miss, Hema Mary Philip and Mr. Linson the chief trainer, who are the real architects of the great achievement. Annual Sports Day was conducted with the active participation of the students, staff and the College Union members under the able leadership of the General Captain Athul Tomy.

The Fine Arts Committee under Mr. Priyesh Kumar and other faculty members have enriched our campus in the arena of fine arts and other creative activities. They gave leadership to the fine arts programmes and extended all possible helps to the College Union in connection with College Fine Arts Festival as well as The Kannur University Arts Festival at Payyanur College. The services of the Fine Arts Committee and the wonderful organizational role of Akhila M.S., the Fine Arts Secretary are thankfully acknowledged here.

National Service Scheme

Our NSS unit no 56 under the Kannur University has emerged as one of the best units this academic year. A number of well-planned and well organized programmes have brought about high appreciation in and outside the campus. 1) Our volunteers participated in the swatch Bharat activities and successfully completed internship programme in collaboration with Nehru Yuva Kendra and emerged in the first place in the district. They undertook road cleaning, making of rain water harvest pits and a survey in the tribal colony. 2) The unit distributed Onam kits among the cancer patients and bed ridden persons of the locality. 3) As a part of statewide flood relief measures the NSS unit collected materials from Cheruphuzha and handed over them to the collections centers at Chengalayi. The volunteers took part in the re construction and rehabilitation work in flood affected areas. 4) NSS unit took up the initiative of Teacher's Day

celebration of the year. They organized a common programme in the auditorium and greeted the teaching and non-teaching staff members. 5) World Elders day, NSS day, World AIDS day and World Cancer Day were among important day celebrations of this year. 6) NSS unit extended a help desk and organized a drive for the examination fee payment and registration, to help the students especially the first year batches. 7) By keeping a garden as part of the campus beautification and growing a vegetable garden, the NSS unit has its own initiative in the creative activities of the campus. 8) Collection of clothes from the students and staff for the use of the people of the most backward areas of Chathigurh was another remarkable campaign of the NSS unit of this year. 9) Anaina K V of our NSS unit has been selected to the National Integration Camp 2020. 10) Birth centenary of Mahatma Gandhi was remarkable in the campus in a unique way as the NSS unit organized a blood donation camp where 150 units of blood was donated by the students and staff. 11) Annual special camp at GHSS Thirumeni was marked with many orientation and awareness, programmes for the volunteers, personality development measures, charity, cleaning and construction works, and variety cultural entertainments. Mr. Stenil George is the programme officer and Mr. Shijo Jose and Miss Hema Mary Philip are the supporting faculty members of the NSS unit. Mr. Stenil George has been successfully completed the training programme for officers conducted by the Calicut University. The programme officer, supporting staff, secretaries and all the volunteers deserve appreciation and congratulation for the great achievements of the NSS unit in this academic year.

College Union

I am very happy to point out that the College Union of the year under chairman Joyal Mathew, tried its level best to function efficiently by undertaking a number of programmes both routine and innovative. I congratulate the union members with their advisors Mrs. Jaimol M.T and Fr. Jijo Sebastian for their solid performance within the limitations of time and resources.

Committees & Services

The smooth functioning of our institution in both academic and administrative spheres is well assured by the efficiently co-ordinated efforts of a number of committees. The most important among them are the Discipline Committee, internal Examination Committee, Sports Committee, Fine Arts Committee, Anti-ragging Committee, Students Grievance Redressal Committee, etc. All the Heads and members of these committees are highly appreciated for their roles in our achievements. The Internal Examination Committee headed by Mr. Eby Jose P deserves a special salute of the Campus for the very effective mechanism of our Internal Evaluation System. Mr. Shijo Jose assisted by Mr. Stenil George proved to be the best Operational Mechanism for the conduct of University Examinations in our College. Properly and promptly. Mrs. Bindhu Sebastian, our Librarian is keen in maintaining the library highly useful to the students and faculty.

The mentoring committee of our college with the intellectual, moral and spiritual potential of our able teachers from different age groups, has proved to be the most influential moving force of our campus life. Our class mentors rendered praiseworthy services to help our students at many levels and sincere thanks to all the mentoring teachers.

Before concluding this report the principal wishes to express his sincere thanks to all those who extended, all kinds of help to lead our institution throughout the year. Rev. Fr. Superior, Rev. Fr. Director, the Bursar the Vice Principal the whole management strata proved itself the real strength behind the Principal. The college council, All the HoDs, Heads and members of all the committees, College Union members, Parents, Administrative and supporting staff members everybody made the Principal functioning with all his limitations and shortcomings, for the common goal of all round development of our campus. Above all and anything, thank almighty for the blessings and pray for the Grace of raising this prestigious institution a centre of excellence.
