



K24U 0816

Reg. No. :

Name :



**IV Semester B.B.A./B.B.A. (RTM) Degree (C.B.C.S.S. – O.B.E. – Regular/
Supplementary/Improvement) Examination, April 2024**

(2019 to 2022 Admissions)

GENERAL AWARENESS COURSE

4A13BBA/BBA(RTM) : IT Tools for Business

Time : 2 Hours

Max. Marks : 20

PART – A

(Very Short Answer)

Answer **all** questions. Each question carries **1** mark.

(3×1=3)

1. Define Computer.
2. Name any two output devices.
3. Define MAN.

PART – B

(Short Answer)

Answer **any 3** questions. Each question carries **2** marks.

4. Explain the difference between RAM and ROM.
5. Describe the PAN network topology.
6. Discuss the significance of IT applications in education.
7. Differentiate between virus and malware.
8. Explain the term 'Application Software' with examples.
9. What is MS PowerPoint ?

(3×2=6)

P.T.O.



PART - C

(Essay)

Answer any 2 questions. Each question carries 3 marks.

- 10. Differentiate between phishing and hacking.
- 11. Explain the terms transition and animation in MS Power Point.
- 12. Explain the concept of LAN and its applications.
- 13. Discuss the various alignment options available for text formatting in MS Word.
- 14. What are the advantages of M-Commerce ? (2x3=6)

PART - D

(Long Essay)

Answer any 1 question. Each question carries 5 marks.

- 15. Explain the classification of computer generations and their characteristics.
- 16. Discuss the impact of cybercrimes on businesses and society.
- 17. Describe the features and functionalities of MS Word, highlighting its importance in document creation and editing.
- 18. Elaborate the role of IT in healthcare, mentioning its benefits and challenges. (1x5=5)

(3x5=15)

P.T.O.

12/4/23



K23U 1060

Reg. No. :

Name :

IV Semester B.B.A./B.B.A.(RTM) Degree (CBCSS – OBE – Regular/
 Supplementary/Improvement) Examination, April 2023
 (2019 Admission Onwards)
GENERAL AWARENESS COURSE
4A13BBA/BBA (RTM) : IT Tools for Business

Time : 2 Hours

Max. Marks : 20

SECTION – A
(Very Short Answer)

Answer **all** the questions. **Each** question carries **one** mark.

1. What is 'www' ?
2. Expand URL.
3. What is a 'Domain Name' ?

(3×1=3)

SECTION – B
(Short Answer)

Answer **any three** questions. **Each** question carries **two** marks.

4. What is meant by 'Cyber Ethics' ?
5. How do RAM and ROM differ ?
6. State any two demerits of e-learning among students.
7. Distinguish between the Internet and Intranet.
8. Pick two examples of input devices.
9. What is 'Network Topology' ?

(3×2=6)

P.T.O.

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SECTION – C
(Essay)

Answer **any two** questions. **Each** question carries **three** marks.

10. How do you create a worksheet with EXCEL ?
11. Distinguish between Software and Hardware.
12. Discuss the distinguishing features of using MS WORD.
13. Summarise the different forms of Cyber Crimes.
14. Bring out any two merits and demerits of M-Commerce.

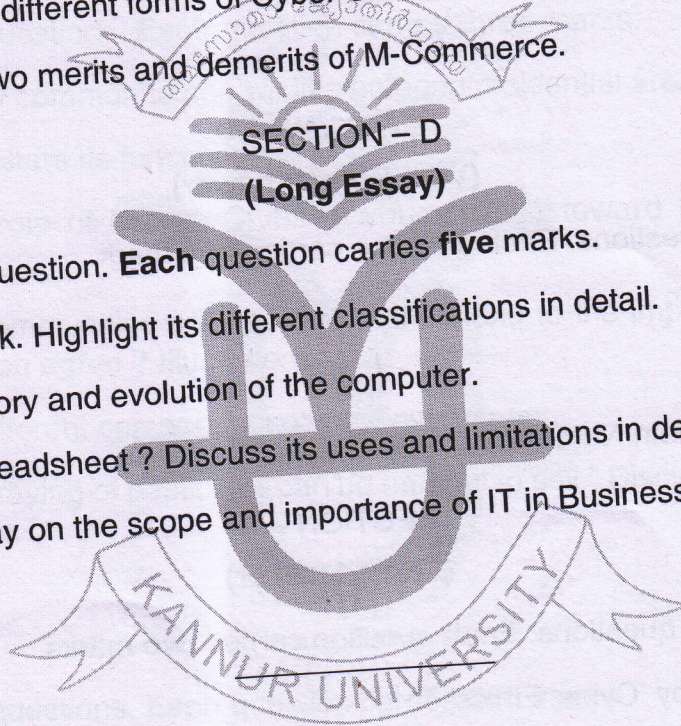
(2×3=6)

SECTION – D
(Long Essay)

Answer **any one** question. **Each** question carries **five** marks.

15. Define Network. Highlight its different classifications in detail.
16. Trace the history and evolution of the computer.
17. What is a Spreadsheet ? Discuss its uses and limitations in detail.
18. Write an essay on the scope and importance of IT in Business operations.

(1×5=5)





K22U 1497

Reg. No. :

Name :

**IV Semester B.B.A./B.B.A.(RTM) Degree CBCSS (OBE) Regular/
Supplementary/Improvement Examination, April 2022
(2019 Admission Onwards)
GENERAL AWARENESS COURSE
4A13BBA/BBA(RTM) : IT Tools For Business**

Time : 2 Hours

Max. Marks : 20

PART – A

Answer **all** questions. **Each** question carries 1 mark.

1. What is EDUSAT ?
2. What is cyber forgery ?
3. What do you mean by gutter margin ?

(3×1=3)

PART – B

Answer **any 3** questions. **Each** question carries 2 marks.

4. Why IT is significant in science ?
5. What is hardware ?
6. Explain WAN and MAN.
7. State any two views in POWERPOINT.
8. State the meaning of e-mail bombing.
9. What is an active cell in EXCEL ?

(3×2=6)

PART – C

Answer **any 2** questions. **Each** question carries 3 marks.

10. Discuss the various applications of computers in business.
11. Explain the term 'Malware'.

P.T.O.

K22U 1497



12. Discuss the various external storage devices.

13. Explain the concept of M. commerce.

14. Discuss the uses of spreadsheets. **(2×3=6)**

PART - D

Answer any 1 question. It carries 5 marks.

15. Define computer. Explain the various generations of computers.

16. Explain the various types of network topologies.

17. Discuss the various modes of committing cyber crimes.

18. What is text alignment ? Explain the types of alignment available in WORD. **(1×5=5)**

PART - B

PART - C



K21U 1059

Reg. No.:

Name :

**IV Semester B.B.A./B.B.A.(RTM) Degree CBCSS (OBE) Regular
Examination, April 2021
(2019 Admission Only)
General Awareness Course
4A 13 BBA/BBA(RTM) : IT TOOLS FOR BUSINESS**

Time : 2 Hours

Max. Marks : 20

Answer **all** questions. **Each** question carries 1 mark.

1. What is intranet ?
2. What is WAN ?
3. What do you mean M-Commerce ?
4. What is 'WORMS' ?
5. What is 'Page Orientation' in MS Word ?
6. What do you mean by Power Point Templates ?

(6×1=6)

Answer **any 4** questions. **Each** question carries 2 marks.

7. Differentiate between 'System software' and 'Application software'.
8. Mention the types of Cybercrimes.
9. Explain the terms 'RAM' and 'ROM' in relation with computer memory.
10. Explain any three network topologies.
11. How will you create a worksheet in Excel ?
12. Write a note on MS Power Point.

(4×2=8)

Answer **any 1** question which carries 6 marks.

13. Explain the applications of IT in Education.
14. Brief out the relative advantages of MS Excel.

(1×6=6)
